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## BIA Board Meeting Minutes

 Creator **BIA Coordinator**  Created **Oct 21, 2025, 15:10**  Last updated **Oct 22, 2025, 10:17**

### Date and Location

October 22, 2025, 8:00am, Council Chambers

In Attendance: Julia Foley, Kerri Whan, Nancy Wing, Dawn Bell, Isabel Anne McRae, Jane Farrell, Krista Mackler, \*Brodie Berrigan

### Agenda

1. **Call to Order**
  - i. Meeting was called to order at 7:57am
2. **Adoption of Agenda/Amendments**
3. **Disclosure of Pecuniary Interest and General Nature Thereof**
  - i. None disclosed
4. **Approval of Last Meeting Minutes**
  - i. [September 25, 2025](#)
  - ii. Moved by Jane Farrell
  - iii. Seconded by Julia Foley
  - iv. Carried
5. **New Business**
  - i. Town Council Report
    - a. Discussion about Style Icon contest, prize going to Hospice Hub and spotlighting of BIA fashion businesses
    - b. Discussion about Toonies for The Table November 5-December 19th and hoping to raise \$20,000
    - c. Discussion about Make Waves for Hospice Jan 5-March 3rd, opportunity to swim the tay within the swimming pool, to raise funds for Hospice Hub
    - d. At the Committee of the Whole there was a presentation regarding solar net metering electricity. Town Staff been asked to look into this type of initiative.
    - e. Presentation by Kingston Hospital, looking for donations.
    - f. Discussion about various grants to support transportation for children.
    - g. Discussion about town budget process.
    - h. Discussion about insurance policy renewal.
    - i. Discussion about salary compensation and grid review.
  - ii. BIA Coordinator Report [\[REPORT\]](#)
    - a. \*Brodie Berrigan arrived at 8:14am
    - b. **SPF Voting Members**





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# BIA Board Meeting Minutes

Creator **BIA Coordinator** Created **Oct 22, 2025, 10:08** Last updated **Nov 02, 2025, 06:43**

## Date and Location

October 23, 2025, 7:00am, Virtual

## Agenda

### 1. Call to Order

- i. Meeting was called to order at 7:45am

### 2. Adoption of Agenda/Amendments

### 3. Disclosure of Pecuniary Interest and General Nature Thereof

- i. Treasurer's Report

#### a. MOTION - Request for Reserve

- 1. **BIAB.2025.10.23A - As recommended by Committee of the Whole, be it resolved that the Council of the Town of Perth approve the withdrawal of funds from the Perth Business Improvement Area (BIA) reserves to an upset limit of \$15,000, to purchase new planters in the Business Improvement Area (BIA).**

- i. **Moved by Dawn Bell**

- ii. **Seconded by Krista Mackler**

- **CARRIED**

#### b. 2026 BIA Budget

- 1. **BIAB.2025.10.23B - Be it resolved that the 2026 Downtown Heritage Perth BIA Budget be approved as presented and forwarded to BIA Membership for approval at the November 5th BIA Annual General Meeting.**

- a. **Moved by Krista Mackler**

- b. **Seconded by Kerri Whan**

- c. **CARRIED**

#### c. Stewart Park Festival

##### o. **SPF Hiring Marketing Manager**

- **BIAB.2025.10.23C - Be it resolved that the Stewart Park Festival will hire Kimberly Sinclair for 3 months at Tier 1 as per the proposal presented with the condition that the contracted services falls within an overall 2026 SPF budget of \$150,000 + tax.**

- **Moved by Julia Foley**

- **Seconded by Dawn Bell**

- **Carried**

##### o. **SPF Hiring Webmaster**

- **BIAB.2025.10.23D - Be it resolved that the Stewart Park Festival will hire Steev Morgan as webmaster as per presented proposal with the condition that the contracted services fall within an overall 2026 SPF budget of \$150,000 +tax.**

- Moved by Julia Foley
- Seconded by Dawn Bell
- Carried
- **SPF Budget**
  - **BIAB.2025.10.23E - Be it resolved that the Stewart Park Festival budget is approved up to \$150,000 +tax by the BIA Board of Directors and will be submitted to the Town of Perth for further approval.**
    - Moved by Julia Foley
    - Moved by Dawn Bell
    - Approved

4. **Next Meeting:** November 26, 8:00am, Council Chambers

5. **Adjournment:**

- i. moved by Kerri
- ii. seconded by Julia